

State of Delaware Historical and Cultural Affairs

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REQUEST FOR PROPOSAL DELAWARE STATEWIDE HISTORIC PRESERVATION PLAN

The Division of Historical and Cultural Affairs (DHCA) is seeking proposals from preservation consultants to update the 2001 Delaware Statewide Historic Preservation Plan (State Plan).

The State Plan describes a vision for historic preservation in the State as a whole and outlines future direction for the State Historic Preservation Office (SHPO). However, the State Plan is not an office management plan for the SHPO, nor is it a detailed blueprint for making place-specific or resource-specific decisions. Rather, it provides the SHPO and other preservation advocates with direction for guiding effective decision-making on a general level, for coordinating statewide preservation activities, and for communicating statewide preservation policy, goals and values to the preservation constituency, decision-makers, and interested and affected parties across the State.

The requested proposal is to cover all aspects related to the preparation of the State Plan up to the point of preparing a final written text as a MS Word document in digital format. The DHCA will be responsible for creating the illustrated publisher-ready document. Attached is a summary of the requirements for the State Plan prepared from guidance in the National Park Service Historic Preservation Fund Grants Manual. The DHCA will be able to provide raw background data for the required summary assessment. To assist in obtaining input from the public and other stakeholders, the DHCA has contracted with a facilitator. The facilitator's role as related to the preparation of the State Plan is outlined in the attachment to this Request for Proposal. The facilitator will play a lead role in conducting meetings for the purpose of generating public interest and comment regarding preservation in Delaware. The preservation consultant will synthesize the information gathered at these meetings and along with information gathered from other sources, will produce the written plan containing preservation goals and objectives for the State of Delaware for the next five years. Due to the deadline imposed by the National Park Service for submission of Delaware's State Plan, submission of a draft of the State Plan for SHPO review is required by September 15, 2006, with the final due November 10, 2006.

Those submitting a response to this Request for Proposal should submit these to the address above by March 24, 2006. Please enclose a resume and your qualifications to undertake this project. If you have further questions, please contact Alice H. Guerrant, SHPO Research Manager at 302-736-7413, or by e-mail at: alice.guerrant@state.de.us. Further information regarding the Delaware SHPO Office may be found at: <http://www.state.de.us/sos/historic>.

Timothy A. Slavin
State Historic Preservation Officer
February 28, 2006

Attachments:
2001 State Plan URL:

www.state.de.us/shpo/PDF/2001%20DE%20Historic%20Preservation%20Plan.pdf

